

Sunday, August 28, 2022

Md. Shahriar Rahman
Senior Assistant Secretary
BGMEA
BGMEA Complex,
House # 7/7A, Sector # 17, Block # H-1,
Uttara, Dhaka - 1230, Bangladesh..

Subject : **2022 Preferred Corporate Rate.**

Dear Mr. Shahriar,

Greetings from Radisson Blu Dhaka Water Garden!

On behalf of the management of Radisson Blu Dhaka Water Garden, I take this opportunity to thank you and your esteemed organization for giving us the opportunity to extend our services to your valued guests.

Radisson Blu Dhaka Water Garden is ideally located within 10 minutes' drive from the international airport, adjacent to the business hub and diplomatic enclave. Sprawling over 7 acres of manicured gardens with water garden features which combines the best of business hotel and relaxing feel of a resort.

The hotel was awarded the **Executive Level Certification in 2019** by the **Safe Hotels Alliance**, making it the safest hotel in South Asia. Moreover, its luxury dining restaurant has won in the category of '**European Cuisine**' at the **World Luxury Restaurant awards 2019**. The hotel, which is also renowned for hosting high profile diplomats and world leaders, has recently won '**Luxury Diplomatic Hotel**' of Asia at the **World Luxury Hotel Awards**. Moreover, **South Asian Travel Awards (SATA) 2019** awarded Radisson Blu Dhaka with the '**Leading Airport Hotel**' for the benefits it provides to the Airlines' Crew, Transit Passengers, Frequent Travelers and Business Travelers. Alongside that, the hotel also won the '**Leading Meeting & Conference Hotel/Resort**' award at SATA 2019.

We want to take great gratification in presenting the rates of the year 2022 to uphold the business relationship between us. We can assure you that the rates are the most competitive rate in the market.

We look forward to elevate the relation between our organizations to treat your guests with the best hotel experience in the city.

Thanks,

Mohammad G. Jisan
Manager Sales, Sales & Marketing In-Charge
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radissonblu.com/hotel-dhaka

The logo features the word "Radisson" in a large, blue, cursive script font. To its right is a blue square containing the word "BLU" in white, uppercase letters. Below "Radisson" is a blue horizontal line. At the bottom right, the words "DHAKA WATER GARDEN" are written in a smaller, blue, uppercase sans-serif font.

DHAKA
WATER GARDEN

Preferred Corporate Rates:

Based on your past patronage and support and the future business potentialities, we would like to offer the following Preferred Corporate Rates to facilitate you and your upcoming guests at Radisson Blu Dhaka Water Garden. The 2022 Room Rates along with other facilities are given below for your kind consideration and reference.

(January 01, 2022 – December 31, 2022)			
Room Type	Published Rate 2022	Corporate Preferred Rate (SINGLE)	Corporate Preferred Rate (DOUBLE)
Superior	US\$ 450.00++ per night	US\$ 135.00++ per night	US\$ 155.00++ per night
Deluxe	US\$ 495.00++ per night	US\$ 155.00++ per night	US\$ 185.00++ per night
Business Class	US\$ 600.00++ per night	US\$ 235.00++ per night	US\$ 300.00++ per night
Suite	US\$ 1,200.00++ per night	Rate will be shared upon request & requirement	

The above rates are Non-Commissionable and are subject to 12.5% Service Charge and 15% VAT (Calculated on a compound basis and actual Service Charge and VAT is 29.375%). If for any reason the government duty structure changes and or the government impose additional supplementary duties / taxes on hotel services then the new structure will be applicable with the quoted rates.

SUPERIOR and DELUXE rooms include the following facilities:

- Breakfast at Water Garden Brasserie
- Use of internet facilities at the rooms and public areas
- Use of Health Club facilities (Except Spa)
- Tea/Coffee making facilities at the rooms
- One (1) liter water in the room

BUSINESS CLASS ROOMS and SUITES include the following additional facilities:

- Set Breakfast at Business Class Lounge/ Breakfast Buffet at WGB
- Enjoy Business Class Lounge with all day refreshments, evening canapés and drinks.
- Two way airport transfer by Limo (Sedan Car)
- Regular Laundry and Dry Cleaning (Maximum 4 Pcs. Per Room Per Night)

Additional facilities

- Shuttle Pick Up/Drop Off services to Airport BDT 1500++ per way per person
- Limo (Sedan Car) Pick Up/Drop Off services to Airport BDT 2400++ per way per car
- USD 25++ per person will be charged for the extra bed.
- USD 20++ per person will be charged for additional breakfast.
- USD 65++ per person will be charged for Business Class facilities.

General Terms and Conditions

- All the rates quoted are subject to 12.5% Service Charge and 15% VAT (Calculated on a compound basis and actual Service Charge and VAT is 29.375%). If for any reason the government duty structure changes and or the government impose additional supplementary duties / taxes on hotel services then the new structure will be applicable with the quoted rates.
- All the rates quoted above are **Non-Commissionable** even when the reservation is made by the nominated Travel Agent of the Preferred Corporate Client.
- All the rates quoted above are single and double occupancy basis. Maximum number of adults allowed in a room / suite is three persons.
- The Preferred Corporate Client will make an advance reservation with the hotel and the hotel will confirm the reservation subject to availability. If for any reason, the requested room category is not available, the hotel will offer alternative category of rooms/suites and the rate will be applicable for that respective category of rooms/suites.
- The hotel will send reservation confirmation to the client upon receipt of reservation request in writing. However, smoking / non-smoking preferences and bed type preferences cannot be confirmed during reservation confirmation. During the time of check-in, the hotel will make all the endeavors to allocate rooms as per preference but this will be Subject to Availability.
- The hotel strongly recommends that all the reservations should be guaranteed by credit cards. If the hotel has Credit Arrangement with the Preferred Corporate Client, a letter signed by an authorized official of the Preferred Corporate Client with payment instructions will serve the purpose as guarantee.
- Payments of all amounts by guests and Preferred Corporate Clients to the hotel shall be in Bangladeshi Taka (BDT) with the current conversion rate of the hotel. This conversion rate may change without prior notice. **Our Hotel's current Conversion rate is USD 1= BDT 105** and Exchange rate is subject to change any time according to the Central Bank's Foreign Currency Exchange Policy

- It is highly recommended that the respective Account Manager of the hotel should be copied for all correspondences in connection to room reservation at Radisson Blu Dhaka Water Garden.
- This proposal, the information it contains and the information hereto or hereafter exchanged between the parties relating to this proposal, are confidential. The Preferred Corporate Client and the Hotel shall not, without the prior written consent of the other, disclose any of such information to any person outside of either party's organization.
- **Due to current situation guest have to provide medical clearance certificate with valid date / proper documentation at the time of check in.**
- **Reservation:** All the booking request must be communicated to the hotel in writing with a copy to account manager by either email, letter or facsimile. Reservation request should contain the guest name, passport copy of the guest, check in/out time & date, specific payment mode. Booking should be guaranteed by the guest's credit card.
- Reservation contact: reservations.dhaka@radisson.com or +88029834554.
- During Check-In time, credit card pre-authorization will be taken by the Front Office of the respective guest. In case of cash payment, full cash payment must be made during Check-In time. Guests will settle the entire bill by cash or credit cards during the time of Check-Out.
- **Credit Policy:** This proposal does not extend credit facility to any client. In case of company payment upon/after check out, company will require to sign a credit agreement with Hotel authority at least 7 working days prior to the guest arrival date. To complete the credit agreement, client will provide all necessary information and documents to the credit department of the hotel. The credit department will come up with the final decision of allowing the credit and the credit limit. Credit department of the hotel reserves the sole authority to make decision on credit approval.
- **Cancellation policy of Room Reservation:**
 1. In case of a cancellation of Frequent Individual Traveler for room reservation less than 48 hours prior to arrival, charges equal to one room night will be applicable.
 2. Group reservation (10 rooms or above) cancellation policy will vary from FIT (Frequent Individual Traveler)
- **Check-In and Check-Out time:**
 1. Our standard Check-In time is 1400 hours and standard Check-Out time is 1200 hours. For guests that arrive prior to 1400 hours, the hotel will make all the endeavors to provide the room. However, in order to have guaranteed room availability for Check-In prior to 1400 hours, the room must be pre-booked from the previous night. In this case, one night's additional room charge will apply.

2. Guests Checking-Out after 1800 hours, full room charge will be applicable (subject to availability).

- **Late Check-Out:** Late Check-Out will be determined subject to availability.
- **Early Departures:** If the guest wants to Check-Out one day early, that one day bill will be changed with the total bill.
- **No Show Policy:** One Night's room charge will be applicable for No Shows unless hotel receives cancellation notice in writing 24 hours before the guest arrival by the guest or the organization concerned.

Validity:

This offer shall be valid from 1st January, 2022 till 31st December, 2022. Hotel reserves the right to discontinue this agreement any time by giving 1 (One) month prior written notice.

Acceptance:

After reviewing the Preferred Corporate Agreement of 2022, please sign in token of your acceptance of the above rates and general terms and conditions. *Alternatively you can send us a confirmation mail so that we can load your rate against your company profile.* We look forward to welcome your guests and assure you of our best possible services true to the Radisson standard all over the world.

Radisson Blu Dhaka Water Garden	BGMEA
Name : Mohammad G. Jisan	Name :
Title : Manager Sales (In-charge Sales & Marketing)	Title :
Signature:	Signature :